

## FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

### Minutes of meeting held on Wednesday 5<sup>th</sup> April 2017 At St Stephen's Church Meeting Room

Present: Cllr Simon Roberts, Linda Wild, Richard Green, Sandy Carruthers

**1 APOLOGIES** Jo Spence

**2 MINUTES OF LAST MEETING** ((8<sup>th</sup> March 2017)

The Minutes were approved as a true record and these will be posted on the FNP website.

**3 MATTERS ARISING**

There were no outstanding matters arising.

**4 TREASURER'S REPORT**

Simon has submitted an 'end of grant report' to Groundworks UK for our second grant which completes our obligation to them.

A cheque was signed and countersigned at the meeting in favour of Navigus for the amount of £2,385 for work completed so far. This will be to them in the next day or two. It is estimated that we will owe Navigus a figure of around £3,691 at the end of their consultancy on the Neighbourhood Plan document.

The Steering Group have applied to the Parish Council for a further £3,000 which will see us through financially to the end of the Neighbourhood Plan process. This amount has now been approved and an application will be made to the Parish Council for transfer of funds to our account.

**Action: Simon**

It was reported that we had not received an invoice for church meeting room hire and this would be chased up.

**Action: Sandy**

Furthermore, it appears that we have not received an invoice from the webmaster for the maintenance of our website and this will be chased up.

**Action: Linda/Sandy**

A new cashflow forecast will be emailed to the group once these invoices have been received.

**Action: Simon**

**5 LICHFIELD DISTRICT COUNCIL LAND ALLOCATIONS**

An open village exhibition was held at the Village Hall on 4<sup>th</sup> April run by LDC for the purposes of providing information to residents on the current Lichfield Plan for Fradley. They reported that the 4,000 houses needed for the Lichfield area had now been identified and no further housing was required in Fradley for the foreseeable future of the Lichfield Land

Allocation Plan. The only difference from the previous Lichfield Plan affecting Fradley was that LDC have altered the settlement boundary to accommodate the current planning applications and included the Bridge Farm application which will go ahead in the next few months. This is good news for Fradley, although there is no guarantee that the current Plan will not alter in the near future. It was agreed that the Steering Group would respond to LDC offering our support of the boundary changes.

**Action: Simon**

It was agreed that the relevant Fradley Inset 12 document would be put on our website for information purposes.

**Action: Linda**

## **6 NAVIGUS PLAN FIRST DRAFT – OBSERVATIONS AND DISCUSSION**

The team went through the first draft of the NP which had been supplied by Navigus. Various issues were raised and these will be conveyed to Navigus for action.

**Action: Sandy**

## **7 DRAFT PLAN – FURTHER TASKS TO BE ALLOCATED TO SG MEMBERS**

- **Recent Fradley History** – Navigus have requested more recent history information to be included in the Plan. Past historical information has been supplied already. Richard will amend the current History document supplied to Navigus, with the extra details requested.

**Action: Richard**

- **Local infrastructure marked 2.12** – Richard produced maps of national cycle routes, vehicle pinch points, bus stops, footpaths and locations of key community structures. One or two amendments were made and these will be sent to Navigus.

**Action: Richard**

- **Allotments/Bowling Green** – It was decided that these items would be added in the Plan as Non Policy Actions.

- **Evidence from 16<sup>th</sup> March with Clinical Commissioning Group re Health Provision** –

Simon attended a Clinical Commissioning Group meeting on 16<sup>th</sup> March 2017, as a member of the Parish Council, the Minutes of which will be forwarded to Chris Bowden in relation to the health provision for Fradley as evidence. However, it became clear from the meeting that Fradley will have a long wait before a health centre is provided. The group will still pursue this matter.

**Action: Simon**

- **Non Policy Actions** – these were discussed as a group and a list was made for Navigus to include in the Plan. Linda to collate comments from the Questionnaire and Survey for Sandy to inform Navigus.

**Action: Linda**

Information on sports provision is still outstanding and this is still being researched by Simon and Jo. This very much depends on discussions/negotiations with Wilson Bowden Developments. We will seek to make contact with David Ward regarding a meeting.

**Action: Simon**

## **8 ANY OTHER BUSINESS**

The Minutes from 2017 have not yet been posted on the website and these would be sent to the webmaster again. It was agreed that rather than send these through Linda in the first place, they would be send direct to Dennis Bell.

**Action: Sandy**

## **9 DATE OF NEXT MEETING**

Wednesday 3<sup>rd</sup> May 2017