

FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF MEETING HELD ON WEDNESDAY 7th DECEMBER 2016 7.00 p.m.

Present: Cllr Simon Roberts, Linda Wilde, Richard Green, Jo Spence, Sandy Carruthers

1 APOLOGIES: None

2 MINUTES OF LAST MEETING (9th November 2016)

These were accepted as a true record and will be posted on the Neighbourhood Plan website.

3 MATTERS ARISING

Parking photos – these have now been brought to the attention of Navigus.

Land at Fradley South – an informal meeting took place on 24th November 2016 at the Parish Office between members of the Steering Group, Parish Council clerk and Nigel Gough and Gill Brown from Nigel Gough Associates Ltd.

Mr Gough had been trying for a number of years to have the employment zoned 10 acres of land allocated for housing on behalf of clients, a small local trust called Booth Trustees. However, access to the site is not ideal. Mr Gough would give further thought to this. No follow up meeting has been arranged for the current time.

4 FINANCIAL REPORT

Simon has not yet contacted Rachel Boxall (previous Treasurer), so in the meantime he has produced a cash flow forecast, which will be circulated to the rest of the group. A further grant of approximately £2,500 has now been approved; this will make a total of £9,000 which will take us up to the duration of the Plan. However, we are still likely to have a shortfall of 2,500 - £3,000. Simon will request this shortfall from the Parish Council by way of a grant application when the funds need topping up again; this is likely to be during January/February 2017.

We have to provide detailed financial information to Groundwork UK of any items of expenditure over £1000 for the grants received from them. In order to match up items of expenditure submitted for the first grant, Simon will need to speak to Greg Jones who applied for the first grant. Once Greg returns from holiday Simon will submit this information to Groundwork UK for the first grant (which expires mid-December 2016)

Action: Simon

Linda has submitted an invoice for £237.11 covering the cost of banners, printing surveys; her design services have been provided for free. This will be paid.

5 SURVEY

Collection of surveys and boxes – Jo will complete this task, store the boxes and hand the surveys over to Sandy for numbering.

Action: Jo/Sandy

Data processing – as the surveys are a lot smaller than the previous questionnaire it was agreed that steering group members would initially attempt to do the data inputting, but if this proved to be too time consuming, Fiona Lever would be asked to help complete this task. Her help was invaluable when we completed the first Questionnaire, as the task was simply too great for the Steering Group to manage efficiently. Fiona would also be asked in the first instance to create an excel spread sheet for us to work from.

Action: Simon

Analysis - The previous questionnaire analysis was completed by ourselves and we would repeat this task again with the survey results.

Action: Simon/Linda

Linda has been posting on Facebook urging residents to fill in their surveys and she has agreed to post one more message.

Jo agreed to stand outside the school gates to encourage people to fill in their surveys also.

Simon will ask the co-op to put the collection box in a more prominent position and will provide the chip shop with some more spare surveys if needed.

Action: Linda/Jo/Simon

6 ACTION PLAN UPDATES

Transport – Simon has sent more transport information to Navigus to use in the transport policy.

Open spaces – Sandy will send her report to Emer Costello (Navigus) to make sure she has seen it although it has already been sent to Chris Bowden.

Marley Eternit have now refused permission for the land at the corner of Long Lane and the Moor to be included in the NP.

Housing – Following the meeting with Nigel Gough, Simon will contact Chris at Navigus to ask whether it is sensible to include a period of consolidation as part of the housing policy which would mean a hold could be put on further housing for a short period to avoid disruption to residents and services, although Simon was sceptical of the outcome.

Action: Simon

Sports – Navigus have sent the draft Sports Policy. This was discussed and a few points highlighted. Jo will review this and Simon will circulate to her again.

Action: Simon/Jo

A draft letter to Wilson Bowden Homes has been prepared by Sandy regarding Hay End Lane development and provision of sports facilities. This was discussed and amendments made. This will now be sent to Mr David Ward, Planning Director.

Action: Sandy

Cycle routes – This information is now with Navigus.

7 ANY OTHER BUSINESS

Horse riders - Jo had received a complaint from one of the residents that people were driving too fast past horse and riders. She will advise this lady to contact the Parish Council clerk and perhaps request the Parish Council to provide signs around the village.

Rubbish – Due to the excessive amount of rubbish deposited in the area around the MUGA and skate park, the gates to the car park are now being locked on a Friday evening and reopened on a Saturday morning.

Defibrillators – the third defibrillator has now been installed at the village hall. The next one is planned to go next to the telephone box on Worthington Road.

8 DATE OF NEXT MEETING:

Wednesday 4th January 2017