

FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF MEETING HELD ON WEDNESDAY 9th NOVEMBER 2016 AT ST STEPHEN'S CHURCH

Present: Cllr Simon Roberts, Linda Wilde, Richard Green, Sandy Carruthers

1 APOLOGIES Jo Spence

2 MINUTES OF LAST MEETING (27th October 2016)

The Minutes of the last meeting were agreed as a true record and will be posted on the Fradley Neighbourhood Plan website.

3 MATTERS ARISING

- **Website** - Linda confirmed that the website has now been updated with the recent changes. She has also added a news article.
- **Parking Photos** – Linda has taken photographic examples of parking on Fradley South and Fradley old village. Unsurprisingly, it turned out that parking on Fradley South was very bad due, in main, to inadequate off road parking spaces being available to residents, in particular around Williams Avenue, Rumbold Avenue and Turnbull Road. Fradley village, consisting in main of older houses did have adequate parking. The photos have been placed in Dropbox and Simon will contact Chris Bowden, Troy-Navigus Partnership, to advise of this so that this evidence can be used in the preparation of the draft Plan.

Action: Simon

- **Land on Fradley South** – Simon has contacted Nigel Gough Associates and suggested that a meeting could be arranged in the New Year, but Mr Gough is keen to speak to this committee before Christmas. It would appear that he is currently also in negotiation with Lichfield District Council. A suggested date to meet Mr Gough was agreed amongst the members and Simon will contact him to arrange a meeting.

Action: Simon

4 FINANCIAL REPORT

In the absence of a current Treasurer Simon has compiled a Financial Report and Budget Forecast. However this is incomplete as we do not have any recent Bank Statements to hand. We will contact National Westminster Bank and request a balance and statements from the beginning of April 2016. The question of whether we can set up internet or telephone banking will also be investigated, which would give us better options.

Action: Sandy

A cheque for £213.00 has been raised and signed for DBN Web Design; this will pay for all charges up until the end of December 2016. The cheque was given to Linda for her to pass onto Dennis Bell.

We have received an invoice from Troy Navigus Partnership for £2,991.94. This was checked against their original estimate of work and found to be less than their estimate. A cheque will be raised in due course.

Once we have an idea of our exact bank balance we may need to advise Troy Navigus Partnership of our fund situation, possibly requiring them to cut back on work until such time that we can pay them. It was agreed that we would apply for further funds from Locality that would take us through to the end of this project.

Action: Simon

5 QUESTIONNAIRE/SURVEY

The final draft survey has now been sent to the printers and these are expected to be delivered by 17th November to Linda.

Linda will advertise on Facebook one week before the surveys are delivered. She will also prepare the front sheets for the delivery boxes.

Action: Linda

Linda has the old delivery schedules and these will be repeated this time.

We will retrieve the old banners from last time to see if they can be re-used and these will be put up at the same time.

Action: Sandy

The question of data processing, once surveys have been collected, will be left until the next meeting.

6 UPDATES ON TASKS

Chris Bowden has sent through the second draft of the Character Assessment and a further change has been suggested by the committee.

He has also sent a draft Review of Employment Evidence and a few changes have also been suggested by the committee. These will be conveyed to Troy Navigus Partnership.

Action: Simon

Cycle Routes – Richard has drawn up an A1 map of cycle routes & footpaths in the area. He has found some to be very unsafe due to them being single track lanes and/or lack of appropriate signage/road markings. Advice will be sought from Chris Bowden on this. Simon to send a copy of the plan to Navigus to see how this can be incorporated into the NP document.

Action: Simon

Open Spaces – Sandy has written to Marley Eternit regarding the allotment area, but received no reply yet.

There are three ancient woodland areas which should be protected from development.

Also, the site of the 'dig' along Sale Lane (carried out by Birmingham University in 2015) has produced evidence of early Neolithic settlement in the form of a causewayed enclosure. This is now a Scheduled Ancient Monument under the Ancient Monuments and Archaeological Areas Act 1979 and can be protected from development as it is of national importance.

The Clerk to the PC has informed Sandy that they are happy for us to include the identified green spaces in the Plan, however no evidence could currently be found that the PC had received transfer documents of the green spaces on Statfold Lane from Wilcon Homes. It has been suggested that the PC conduct a search through the Land Registry to establish ownership.

Sandy would contact Chris Bowden at this point to confirm exactly what information is necessary to be submitted to him as evidence to form a policy in the Plan.

Action: Sandy

7 ANY OTHER BUSINESS

Brookfields – Redrow have made a few lay out changes to the plans for Brookfields. The committee saw no objection to the changes and were happy to agree to the Reserved Matters.

Road names – Richard suggested that any development north of the Coventry Canal should have road names which related to the historical names of people who lived in the village. This was agreed to be a good idea.

Harrier Centre – The Parish Council have received plans of a further warehousing development along Wood End Lane.

8 DATE OF NEXT MEETING

Wednesday 14th December 2016