

## **FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP**

### **Minutes of Meeting held on Wednesday 3<sup>rd</sup> August 2016 at Fradley Village Hall**

**Present:** Cllr S Roberts, Greg Jones, Sandy Carruthers

**Apologies:** Richard Green, Jo Spence, Linda Wild, David Derrick, Rachel Boxall

#### **1 MINUTES OF LAST MEETING**

The Minutes of 6<sup>th</sup> July 2016 were accepted as a true record and will be posted on the Parish Council and Neighbourhood Plan websites.

#### **2 MATTERS ARISING**

Following enquiries with Nat West for internet banking it was decided not to pursue this.

#### **3 TREASURER'S REPORT**

In the absence of the Treasurer it was reported that the grant has now been received (£6,404.00) and the bank balance is currently £7,307.46. We have also received a communication from the Nat West Bank advising of possible changes to our business account terms as from 3<sup>rd</sup> October 2016. Credit balances may be subject to interest charges subject to future market conditions.

#### **4 TASK GROUP UPDATES**

Currently nothing to report.

#### **5 REPORT ON MEETING WITH FRADLEY WEST CONSORTIUM 28<sup>th</sup> July 2016**

Simon, Greg and Sandy attended a meeting with Tim Plagerson, RPS Group, Jonny Collins (Hallam) and Steve Fawcett (Hawksmoor – landowner representative).

Discussion took place regarding the possibility of the Neighbourhood Plan document identifying building land to the west of Gorse Lane, Fradley. Simon has received a Briefing Note from FWC following this meeting and this will be circulated to the steering group.

**Action: Simon**

A decision on whether to allocate land has not yet been made and this will be postponed until after the meeting between members of the group and Lichfield District Council planning department. This will be held on Thursday 4<sup>th</sup> August where the concept of allocating more land for development whilst trying to protect other parcels of land will be discussed with LDC. We are very hopeful this will be possible, however a final decision on this (land allocation) will be made after consultation with LDC.

## 6 NAVIGUS SCHEDULE OF ACTIONS

The schedule of work forwarded by Navigus was discussed. In the absence of the other members of the group the tasks were allocated to each member and will be circulated with these Minutes. It was also agreed that a further shorter survey would be prepared to provide evidence on certain issues.

It is recognised that these tasks are completed quickly and it was decided that by the next Steering Group meeting each member would present their progress to the group. **31<sup>st</sup> October** is the date for completion of such tasks.

## 7 ANY OTHER BUSINESS

Following discussions with Chris Bowden from Navigus in June, Chris has been in contact with Matthew Kay of AECOM who is doing a review of the Transport Assessment. He has to have the report completed by the end of July. However, this has not yet been received. This will be followed up with Navigus and AECOM.

**Action: Simon**

## 8 DATE OF NEXT MEETING

Wednesday 14<sup>th</sup> September

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**FRADLEY NEIGHBOURHOOD PLAN**  
**Schedule of Actions 14<sup>th</sup> July 2016**

Policy Area	Activity	Responsibility  (Steering Group or Navigus)
Community infrastructure – sports pitches	Audit existing provision – quality of provision, quality of supporting facilities (e.g. changing rooms), level of use compared to demand <ul style="list-style-type: none"> <li>• There may be an LDC audit done which would need review</li> <li>• Go out and survey directly <b>SIMON TO DEVISE NEW SURVEY</b></li> <li>• Talk to local sports clubs about quality and supply of pitches compared to demand</li> </ul>	Navigus  <b>SIMON</b>  <b>JO</b>
Community infrastructure – pubs/other leisure	Of the other leisure items identified strongly in the survey (sports hall and play areas): <ul style="list-style-type: none"> <li>• There may be an LDC audit done which would need review</li> <li>• Identify where the nearest existing provision is, the quality of that provision and its use.</li> </ul> <p align="center">-----</p> For pubs, ascertain whether there is interest in running a community pub. Ditto a community library/ cafe.  <b>TO BE INCLUDED IN NEW SURVEY</b>	Navigus  <b>LINDA</b>  <b>SIMON</b>
Community infrastructure - MUGA	Identify the optimum place for this to be located. <b>TO BE INCLUDED IN SURVEY</b>  Engage with landowners of the potential locations to ascertain interest.	<b>SIMON</b>  <b>TBA</b>
Community infrastructure - health	Review planning applications and LDC Infrastructure Delivery Plan to understand what the position to date has been on provision of new facilities.  Talk to the Clinical Commissioning Group about possible expanded provision <b>SPEAK TO KATE PC CLERK RE ALREWAS SURGERY AND APPROACH SHENSTONE SURGERY</b>  Talk to the local surgery about possible expanded provision.	-Navigus  <b>JO</b>
Community infrastructure - other	Identify any other items arising from the survey and review existing provision.  <b>This info will also be submitted to the Parish Council for their info in developing the village</b>	<b>DAVID</b>
Protection of Local Green Spaces	Identify small pieces of land within the existing settlement areas that are:	

	<ul style="list-style-type: none"> <li>• 'Demonstrably special to the community' – say exactly why (could be play areas, allotments, places where community events are held, sports pitches, etc)</li> <li>• 'Not significant tracts of land' – there is no definition of this but it is intended to prevent blanket protection of large swathes of space</li> </ul> <p>Engage with landowners of possible sites to understand their attitude towards designation</p>	<b>SANDY</b>
Townscape (so that new development feels part of Fradley rather than a bolt-on)	<p>Undertake a Character Assessment following the provided guidance</p> <ul style="list-style-type: none"> <li>• Identify areas of different character within the built-up areas of Fradley</li> <li>• For each character area, do a walkabout to document this under the different headings; take photographs</li> <li>• Write up</li> </ul>	<b>GREG</b>
Identification of key walking and cycling routes	<p>On a single map, identify the following:</p> <ul style="list-style-type: none"> <li>• The key destinations in Fradley (schools, health centres, shops, community facilities, etc)</li> <li>• The main destinations for people travelling out of Fradley</li> <li>• The existing cycle routes</li> <li>• The existing most well-used pedestrian routes, including public rights of way</li> <li>• Any hotspots where cycle and pedestrian activity is dangerous</li> <li>• Existing linkages with the Canal</li> <li>• Potential locations to improve access to the Canal with cyclists and pedestrians</li> <li>• The location of proposed developments and any key community facilities proposed within those</li> <li>• The key routes that should be protected/enhanced for cyclists and pedestrians</li> </ul> <p style="text-align: center;"><b>MAP REQUESTED FROM</b></p> <p style="text-align: center;"><b>LDC</b></p>	<b>RICHARD</b>
Small-scale incubator space for businesses	<p>Review employment evidence from LDC</p> <p>Audit existing provision of small scale business space and meeting space; interview local agents</p> <p>Talk to a sample of local small businesses/local Chamber of Commerce or equivalent about their needs and limitations of existing provision of business/meeting space</p>	<ul style="list-style-type: none"> <li>• Navigus</li> <li>• Navigus</li> </ul> <p><b>SIMON</b></p>
Residential parking provision	Take photos of new(ish) developments where off-road parking creates problems	<b>GREG/SANDY</b>

Alongside all of this evidence gathering, the Steering Group will need to consider whether it wishes to propose allocation of additional development sites in order to achieve these objectives.