

# FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

## Minutes of Meeting held on Wednesday 8<sup>th</sup> June 2016 at St Stephen's Church, Fradley

**PRESENT:** Cllr Simon Roberts, Linda Wild, Greg Jones, Rachel Boxall, Jo Spence, Richard Green

1 **APOLOGIES:** Sandy Carruthers, Keith Baines, Cllr L Beaumont, Derick Cross

### 2 **MINUTES OF THE LAST MEETING**

The Minutes of 4<sup>th</sup> May 2016 were agreed as an accurate record with one amendment to item 6, para 5 as follows:

'After much discussion it was agreed to allocate possible future housing land within the neighbourhood plan document. The Steering Group has been contacted by Fradley West Consortium regarding 500+ houses on an area west of Gorse Lane.'

### 3 **MATTERS ARISING**

Timesheets – Timesheets should be updated and emailed over to David Derrick

**Action: ALL**

### 4 **TREASURER'S REPORT**

Rachel reported that a cheque for £30 had been paid out of the account and that was the only transaction this month. It was reported that we have not had a bank statement for the last few months. If a statement was not received in June, then a signatory would ring the bank and request it. In light of this, the group decided to apply for internet banking access for the account. This would be 'view-only' access, so that the treasurer and signatories have immediate access to account information at all times. Greg Jones will contact the bank to arrange this.

**Action: Greg**

### 5 **UPDATE ON GRANT APPLICATION**

Greg had received communication from Locality earlier in the day to confirm that our grant application has been successful and that the money would be transferred to our account over the next 3-5 days. This money has to be spent over the next 6-months to fund Navigus planning consultancy and the general running expenses of the group. Any money unspent after the 6-months has to be handed-back to Locality.

The 'Project Planner' submitted to Locality, detailing the time-scales/dead-lines we are aiming for was discussed. We must aim to keep to this plan.

Simon agreed to contact Navigus to discuss the next steps and whether a deposit payment is required to engage their services. A meeting will be set-up with Navigus to discuss these points.

**Action: Simon**

### 6 **UPDATE ON AECOM**

Simon has received an email from Aecom explaining that they will only help with policy reviews and will not help with the actual writing of any policies. An email was sent to the case worker assigned to help us, to query this and no reply has yet been received. Simon

will email Greg the last few emails from Aecom so that Greg can chase this up and get an answer regarding the Aecom technical support package on offer.

**Action: Greg**

## 7 TASK GROUP CO-ORDINATOR PROGRESS/FUTURE PLANS/REPORTS

### - **Environment (Lynn)**

Lynn had sent a report in her absence regarding the canal-side development proposed by Bellway Homes. This will be handed to the Parish Council to take forward to Bellway Homes.

Future work should include:

Reading and holding LDC to account to 'Policy Frad1: Fradley Environment' of the LDC Local Plan Strategy 2015.

Production of a map showing ancient woodland and hedgerows, Conservation areas, wildlife corridors, water courses and ponds and other environmental habitats

**Action: Lynn**

### - **Facilities (Jo)**

Jo has summarised the questionnaire data and will split it into 2 parts. Many questions were put in to the questionnaire to understand the community better, their needs and aspirations, thus have nothing to do with the NP. The results from this part of the data will be emailed to the PC clerk to advise the PC of resident's main issues, aspirations, etc. The questions relating to the NP, namely, healthcare, broadband, sports facilities, bus services, etc. will be summarised separately with a view to understanding resident's responses and what we can do to promote these views. Reading and holding LDC to account to 'Policy Frad2: Fradley Services & Facilities' of the LDC Local Plan Strategy 2015.

**Action: Jo**

### - **Development (Greg)**

Greg has arranged a meeting for his task group on Saturday 11<sup>th</sup> June.

Items to be discussed: Questionnaire results, housing character assessment, future housing developments (Fradley West Consortium), Bellway Homes Phase1, future work for the group , etc.

**Action: Greg**

### - **Transport (Derick)**

Derick had informed the group that he has completed a large part of a Transport Policy but could not complete it until a decision had been made about a new planning application submitted to LDC on Arblaster's land. This will have a significant impact on the traffic flow around Fradley South and the Transport policy accordingly, should the application be approved.

In Derick's absence, the group discussed 'Policy Frad2: Fradley Services & Facilities' of the LDC Local Plan Strategy 2015. It was noted that this policy contains some important points. "Development proposals will provide an alternative vehicular route to the existing route on Turnbull Road through Fradley South". "All options will be explored to improve the Hilliard's Cross and Fradley Village junctions on the A38".

And their commitments to improve bus frequency routed through the new parts of the village. Derick to contact LDC regarding these points, in order to understand what they are doing to ensure this policy is fulfilled.

**Action: Derick**

## 8 ANY OTHER BUSINESS

Website update – Linda will update the news on the website detailing our successful awarding of a grant to secure a planning consultant to help form a draft NP.

**Action: Linda**

History of the village – Richard has been working on this and will aim to expand on the information he has on RAF Lichfield by reviewing information available in the Village Hall and in the war memorial and by discussing it with residents that have lived in the village for many decades and may have more information on this. Simon to email Richard a map of the location of pill boxes in the Parish.

**Action: Simon**

Defibrillators – Two units have now been installed in the village. One at Fradley Post Office, funded by Alrewas United Charities and the other at Fradley Pharmacy, funded by Fradley Developments (owners of the Stirling Centre). Jo has secured funding off IMI Precision Engineering for another unit, which will be located in Worthington Road park. Further fundraising continues with a garden party arranged for 23<sup>rd</sup> July by Sandy to fund a 4<sup>th</sup> unit.

## **9      DATE OF NEXT MEETING**

**Wednesday 6<sup>th</sup> July – 7.00 p.m. Church Meeting Room.**