

FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of Meeting held on Wednesday 4th May 2016 at St Stephen's Church, Fradley

PRESENT: Cllr Simon Roberts, Derick Cross, Linda Wild, Greg Jones, Rachel Boxall, Jo Spence, Sandy Carruthers, Keith Baines

1 **APOLOGIES:** Richard Green, Cllr L Beaumont, David Derrick (belated)

2 **WELCOME AND INTRODUCTION OF NEW TREASURER**

The chairman welcomed Rachel Boxall who has agreed to be the new Treasurer. Rachel will be required to sign the Constitution about which Simon will be contacting her.

Action: Simon

As no contact had been received by the previous Treasurer it was agreed that all paperwork/cheque books etc. would be retrieved from him as soon as possible.

Action: Sandy

3 **MINUTES OF THE LAST MEETING**

There was one amendment to item 6.

It was noted that currently Phase 1 of the Bellway/Evans development on Fradley South only has outline planning permission. Full planning permission has been applied for subject to reserve matters being agreed.

This alteration will be made to the Minutes which will be posted on the Parish Council and Neighbourhood Plan websites.

Action: Sandy

4 **MATTERS ARISING**

Alterations to the access road to the Bellway/Evans development have now been agreed in principle by the developers. Halifax Avenue will be the main access road to the site. Tye Road will now only be used for marketing/residential access.

Conservation – it was confirmed that there is no other conservation area in Fradley other than Fradley Junction. It has been agreed by Evans Group that they will not remove any of the old WW2 pillboxes during their excavations.

Lynn Beaumont (environment task group co-ordinator) would investigate further into conservation issues in the neighbourhood plan area and is currently reviewing the canal-side developments proposed by Bellway Homes under their Phase 1 works.

Action: Lynn

Hay End Lane development – confirmation has been received from Severn Trent Water that the sewerage upgrade will not be commenced until Summer/Autumn 2018, which will delay any development until then.

Timesheets – Timesheets would be sent to Derick and Rachel to complete. Not everyone has sent their sheets to David.

Action: ALL

5 **GRANT APPLICATION**

Greg will take up responsibility for the new grant application and see it through to the end. He had certain issues regarding the completion of the application but will consult with Locality who should be able to help.

6 QUESTIONNAIRE ANALYSIS BY TASK GROUP CO-ORDINATORS

The facilities analysis has been completed and forwarded to Simon. The traffic plan has almost been completed but currently cannot be completed due to unknown factors (developments).

Questionnaire results – it was agreed that the graph designed by Linda and posted on the website was the best demonstration of the results so far.

The blank sections of the questionnaire still need to be analysed and it was agreed that each task group co-ordinator pick out 3 – 5 main themes and discard anything that does not relate to the neighbourhood plan. Any comments made by residents that did not fit the neighbourhood plan would be sent to Simon for the Parish Council to consider.

The analysis made would be used as a policy making tool.

After much discussion it was agreed to allocate possible future housing land within the neighbourhood plan document. The Steering Group has been contacted by Fradley West Consortium regarding 500+ houses on an area west of Gorse Lane.

Co-ordinators to ensure their analyses go into dropbox under their specific headings.

7 UPDATE ON NAVIGUS

As we do not have funds at the moment, Navigus have been put on hold until we are in receipt of a grant and in a position to proceed.

It was unclear what and when the technical support would be commencing from Aecom. This would be chased up.

Action: Simon

8 UPDATE ON BRIDGE FARM APPLICATION

A facebook campaign has now been completed and objections have been forwarded to Lichfield District Council.

Once the date for the application to be considered by Lichfield District Council is known, the group will make representations to the Council and this will hopefully be delivered by Derick Cross, supported by other members of the committee.

9 ANY OTHER BUSINESS

Defibrillators – Two units will be erected tomorrow. One will be placed at Fradley Post Office and the other at Fradley Pharmacy. Further fundraising will continue for more machines.

10 DATE OF NEXT MEETING

Wednesday 8th June – 7.00 p.m. Church Meeting Room.