

FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of Meeting held on Wednesday 6th January 2016 at St Stephen's Church, Fradley

PRESENT: Councillor Simon Roberts, Linda Wild, Jo Spence, Greg Jones, Sandy Carruthers, Chris Harrington

1 APOLOGIES: David Derrick

2 MINUTES OF LAST MEETING

The Minutes of 2nd December 2015 were accepted as a true record and will be posted on the Parish Council and FNP website.

3 MATTERS ARISING

Invoices for church hire – despite a reminder, we have still not received an invoice. This will be followed up again.

ACTION: Sandy

Questionnaires - All questionnaires have now been received (a total of 311 = 25%). The winner of the £100 draw has received their prize and a winner of the children's competition has been picked by Rev. John Allen and his wife. The child has now received her voucher for Whitemoor Lakes.

4 TREASURER'S REPORT

Linda has now submitted her invoice for the costs preceding the questionnaire (banners, printing etc.) which amounted to £508.46; does not include her design work which was given free of charge.

A budget statement was produced which showed a balance for the end of January 2016 amounting to £1,465.46 (there being no expected costs for the rest of the month).

Chris is still awaiting confirmation of the £8,000 grant award, which should be received soon. However any grant received has to be used/allocated by 31st March, which is the start of the new grant year. If the grant is not utilised then all monies have to be returned. It is therefore essential to engage a planning consultant urgently (see item 6).

5 STRATEGY GROUP REPORT

The Group met on 4th January to discuss the way forward with acquiring Planning Consultants. Much discussion took place which highlighted more questions than answers.

Some members of the Steering/Strategy Group were to meet with the Chairman of Little Aston Neighbourhood Plan Steering Group two days later to discuss the Planning Consultant Company that Little Aston had used (Navigus Limited) and therefore a list of questions were drafted so that he could clarify some queries for us. (see item 6).

6 UPDATE FROM SIMON RE PLANNING CONSULTANTS

Several members of the Steering Group met with Dave Norris, Chairman of Little Aston Neighbourhood Plan with the aim of discussing Navigus Limited who had prepared their plan, which is just waiting to go to referendum, then it will be completed.

He spoke highly of Navigus and showed members their draft plan, which appeared very professional. He also shared with us their costs in completing this work which, based on their expenses, is likely to cost Fradley in the region of approximately £12,000. This would be in line with another quote that we have received.

It was decided that we would approach Navigus and invite them to meet with the Steering Group with a view to engaging their services.

ACTION: Sandy

Navigus Limited have also produced a Plan for Shenstone, Stonnall and Rollaston on Dove and therefore the committee decided that they would have knowledge of the local area and will have engaged with Lichfield District Council.

We will not know our costs until the meeting has taken place as the Steering Group has already done approximately £3,000 worth of work which a planning company would expect to do and invoice for. However, we will still be faced with a shortfall in funds and it was decided that steps would be taken to try to seek further funding from other grant sources, Parish Council and local businesses.

ACTION; Chris, Sandy

The question of VAT was also raised and enquiries will be made to see if we have to pay this.

ACTION: Chris

7 DATA INPUTTING

A few members of the group have started to insert the data onto an excel spreadsheet prepared by Fiona, and tweaked by David. However, this has proved to be very time consuming and with over 300 questionnaires to deal with it was decided that the task could take too long. Therefore, we would seek out costs for data inputting. Navigus do not provide this service.

Mike Wilcox would be approached to see if LDC can offer this service at a reasonable cost, or whether he can recommend someone else.

ACTION: Simon

Chris will investigate further also.

8 ANY OTHER BUSINESS

Jo will contact LDC objecting to the demolition of a building on the grounds of 76 Church Lane on behalf of ourselves. This building is known to be the oldest building in Fradley, being of cruck barn design originating from the medieval period. Planning Application 15/01013/4/FUL.

ACTION: Jo

A leaflet has been received from Belway Homes, which seems to have been delivered to Fradley South only indicating planning proposals on the site at the Stirling Centre. They will be contacted to request that they meet with the Steering Group to discuss.

ACTION: Simon

Questions were raised as to whether the hangers on the airfield have a special interest status or similar. This will be investigated.

ACTION: Richard

An email has been received from Tim Watton, Technical Director, of RPS Planning and Development Limited on behalf of his clients The Fradley West Consortium who are promoting land to the north west of Gorse Lane, within the boundaries of the Airfield. They have requested to meet with the steering group and they will be contacted to arrange a meeting.

ACTION: Simon

A1 size copies of SHLAA maps of Fradley would be requested from LDC. Afternote: these have now been supplied by Wilcox through Simon.

ACTION: Sandy

CIL/Section 106 Monies - Simon will also ascertain what monies will come to Fradley.

Defibrillators – A suitable site for a defib machine was thought to be Fradley Pharmacy. An approach would be made to them to ascertain their thoughts.

ACTION: Simon

Time sheets – Timesheets will be updated and sent to David for collation.

ACTION: All

9 DATE OF NEXT MEETING:

Wednesday 3rd February 2016