

FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of meeting held on Wednesday 3rd February 2016 at St Stephen's Church, Fradley

PRESENT: Cllr Simon Roberts, Richard Green, Jo Spence, Cllr Lynn Beaumont, Sandy Carruthers, Greg Jones

1 **APOLOGIES:** David Derrick, Linda Wild, Chris Harrington

2 **MINUTES OF LAST MEETING**

The Minutes of 6th January 2016 were accepted as a true record and will be posted on the Parish Council and FNP websites.

3 **MATTERS ARISING**

Belway Homes – Simon has contacted them regarding arranging a meeting but no reply has been received. This will be followed up.

Action: Simon

No date has yet been arranged to meet with RPS Planning and Development Limited/Fradley West Consortium regarding land to the north west of Gorse Lane.

Maps - We now have two large SHLAA maps of Fradley.

Timesheets – not everyone has sent their time spent to David – those who have not – please do so urgently.

4 **TREASURER'S REPORT**

The treasurer was not present at the meeting, however he reported via Simon that:

- (a) He will be delivering two cheques to be countersigned by the group's signatories.
- (b) The group cannot claim back VAT on expenditure.

Grant Application - Simon held a conversation with Deb Appleby from Locality regarding our grant application. Our application was not supported in this round of funding due to our lack of information and the closing date being the end of January. We can reapply as soon as we want and the next round of funding will be available from mid-April onwards. However, we qualify for Technical Support which is separate from the grant and is free of charge to us. This covers many of the things that we require to finish the plan, so our grant is expected to be a great deal less than we originally thought. Simon will hold an approx. ¾ hour conversation with Michaela Benson of Aecom Ltd, who are conducting the Technical Support on behalf of Locality.

5 **DATA INPUTTING**

Some members of the group have been inputting data onto the spreadsheet, though this is proving a very time consuming exercise. 100 questionnaires have been given to Fiona Lever who has kindly offered to help, approximately 100 are being currently inputted or have been allocated to be done.

This leaves just over 100 currently unallocated and waiting to be processed (311 in all). Those people who have not yet helped were encouraged to find some time to do so.

It was reported that the spreadsheet only catered for 250 questionnaires. Fiona/David would be requested to extend this to approximately 320. (Afternote: David has now completed this task).

Fiona would be approached to see where her company stood on helping to analyse the data, however David had already offered to do this task.

6 **FRADLEY PARK TRANSPORT GROUP**

The meeting will be held on Wednesday 17th February at 3.30 p.m. at Zytek Limited. Greg/Simon will give an overview of the Neighbourhood Plan and our aims. A ten minute slot has been arranged.

Action: Simon/Greg/Lynn/Jo

7 **NAVIGUS MEETING**

This has been arranged for Thursday 18th February 11.30 a.m. at the Parish Council Office. This will take the form of a working lunch. Sandwiches will be ordered from the Fradley Café.

Action: Simon/Greg/Sandy/Jo

8 **ANY OTHER BUSINESS**

Planning Objections – these have been sent by various members of the group.

Traffic - Simon has received a letter from Kier Services on behalf of Highways England regarding traffic accidents etc. in this area. This will be circulated.

The Traffic Group would now be resurrected and be asked to research the traffic issues on behalf of the Plan. Simon to speak to Chris.

Action: Simon/Chris

Defibrillators – Jo has now obtained funding from the Alrewas Charities organisation for one defibrillator. The Evans Property Group have offered to provide a further machine and Fradley Pharmacy has offered to have this one attached to their shop front; they will also be responsible for the electricity used. Further fundraising will go ahead to obtain more defibrillators to be placed around the village.

The Parish Council are willing to put £800 into the funds.

Aircraft Hangers - Richard has ascertained that the hangers are not listed. He will also investigate whether the pill boxes are protected.

He has been in touch with John Price who is interested in finding out information about the history of RAF Lichfield originally based on Fradley Airfield and who would be interested in forming a history group in Fradley. A walk has been organised for Sunday 17th April around the various airfield places of interest. John Price will be advertising same.

9 **DATE OF NEXT MEETING Wednesday 2nd March – 7.00 p.m. St Stephen's Church.**