

FRADLEY NEIGHBOURHOOD PLAN STEERING COMMITTEE

MINUTES OF MEETING HELD ON 15 OCTOBER 2014 AT ST STEPHEN'S CHURCH MEETING ROOM, FRADLEY

1. **PRESENT:** Committee Members: Bob Carruthers, Sandy Carruthers, Linda Wild, Jane Piper, Greg Jones, Jo Spence, Simon Roberts, Elaine Lloyd, Beverley & Terry Hobbs.
2. **APOLOGIES:** Mark Lewis, Mark Edwards, Julia Usher, Darrel Baumber
3. **PRESENTATION BY WILL CHAPMAN, VICE CHAIR OF ALREWAS NEIGHBOURHOOD PLAN STEERING GROUP COMMITTEE.**

Sources of funding:

- 7k government grant – online application with budgeted spend;
- Direct Support - experts funded by the government application required defining what support is needed. Alrewas is using this support to help get through the LDC pre-examination and further examination stages.

Constitution:

- Not a sub committee of the PC;
- Own bank account and applied for funding direct although the rules may have changed;
- Submitted budgets to the PC for approval;
- Recovered VAT by ensuring all bills payable directly by the PC and then funds transferred to meet the net expense only;
- 3 members (2 current) with PC experience;
- Advise to consider some guidelines with respect to married couples on the Committee;
- Conflicts of interest need to be declared – but nevertheless all points of view were welcome and knowledge shared.

Action: to review Alrewas's constitution at next meeting.

Starting point:

- Obtain copies of the Rural Master plan from 2011, Parish Plan and District plan and use these as a basis of evidence;
- Task groups were Development, Flooding, Traffic, Public Realm – facilities, footpaths, Broadband etc. and Environment & Conservation. Lots of copies of the aforementioned plans were used as the basis for discussions and evidence collection by the task groups;
- Public meetings to get as many people involved as possible. These were held at a variety of times days to maximise turnout, sometimes in conjunction with other village events;
- Review other plans particularly those approved and examiners comments
- Task groups should consult other bodies for assistance such as Woodland Trust/ English Heritage /Natural England / Canal and Rivers Trust.
- Look at www.alrewasplan.co.uk to see what they have achieved and also the links from this site to other NP sites (esp. looking for those that have passed or are well advanced). Alrewas NP group and Will Chapman can be contacted through: planning@alrewasplan.co.uk

Outputs:

- Shaping the SHLAA to where the community wants the houses to be/ what they look like/ what use they are – affordable/5 beds etc and determining max numbers for sites;
- Canals & Rivers Trust are very influential and should be contacted to establish a relationship, especially as much of Fradley Junction and the canal tow paths are conservation areas
- Consider wider longer term objectives ie local railway station, park and ride, attracting tourists;
- Questionnaire narrowed down to 108 questions distributed to every house in the village approximately 1200 and 750 returned – approx. 60%;
- Creating policies and writing a plan which they wrote themselves using expertise in the village;
- Final plan approved by referendum: greater than 50% of counted votes are required and agreed by DC;
- Records of all consultations/ meetings as evidence for plan;
- Neighbourhood plan website- with links to census and other useful documents.

Costs:

- 75% of money spent on consultants: flood; traffic; and planning consultant.
- Traffic surveys were done by volunteers with advice by consultant
- 25% on printing and questionnaires

Future plans

- Neighbourhood groups to work together to share costs and knowledge
- Consider longer term projects such as twin rivers development and impacts on their plan areas
- Consider boundaries – changes are subject to 6 week consultation.

4. MINUTES OF LAST MEETING (24th September 2014)

Minutes were accepted as a true record and will be sent to Viv Evans, PC Clerk, to be published on the PC website.

Action: Jane Piper

5. MATTERS ARISING

No feedback on improved communication with Mrs Robb

Confirmation from the PC clerk that Sam Grundy's expense will be reviewed at next Tuesday's meeting. Simon Roberts had said that the clerk had not yet distributed the traffic report to the PC members and will request it to be distributed prior to the meeting.

6. REPORT FROM JO SPENCE RE MUGA

Jo Spence has drafted a survey with advice from Cllr Fiona Lever from Fradley PC re location and facilities. Agreed to not use MUGA abbreviation in the survey as not widely known and refer to the specific facilities of Skate Park, rough bike area and hard surfaced sports area.

Action: to communicate with school and village youth groups about opportunities to distribute.

7. ANY OTHER BUSINESS

Next meeting seek views of PC for constitution of committee. Simon will distribute to the NP council standing orders. Then this will be fed back at next meeting and agreed.

DATE OF NEXT MEETINGS

12th November 7pm in Church Hall- booked. 10th December 7pm in Church Hall- booked.