

## FRADLEY NEIGHBOURHOOD PLAN STEERING COMMITTEE

### MINUTES OF MEETING HELD ON 4<sup>th</sup> FEBRUARY 2015 AT ST STEPHEN'S CHURCH, FRADLEY

**PRESENT:** Sandy Carruthers, Linda Wild, Jo Spence, Greg Jones, Julia Usher, Simon Roberts, Mark Edwards, Darell Baumber

**New members present:** Richard Green, Mark Kendrick

**1. APOLOGIES:** Lynn Beaumont, Paul Hooper-Keeley, Mary Bennett

**2. APPROVE MINUTES: (Jan 2015)**

The Minutes were deferred until the next meeting

**3. UPDATE ON CHAIRMAN AND TREASURER POSITIONS**

Simon Roberts had a discussion with a potential candidate for the role as Chairman – Chris Gillie – however, he declined the position as it may affect his work profile, but he would assist in any way he could. New candidates are still needing to be sought. A discussion was held and decided that the Chairman did not need any prior experience of planning or the NP, as whoever takes on the role would need to read through all relevant documentation to familiarise themselves with the plan in any case.

**4. JANUARY PUBLIC MEETING**

- Debrief and contacts made

The Public meeting was deemed a success as an estimated 140 people attended the event and about 40 people filled-in their feedback forms. We now have over 140 individual email addresses for people that have provided their details to us.

- Task groups individual agendas, time-scales and priorities

We discussed each theme and how each will possibly need small groups of 3-4 people forming subcommittees for each individual task.

- Next public meeting – dates and aims

A discussion was held as to the best way to communicate with the task groups members. It was thought another open meeting inviting down all those that had filled in feedback forms could be arranged in the village hall, with all task groups present to discuss their individual needs. This was deferred due to holidays and half term disturbing available dates.

Subsequent discussions led to each co-ordinator agreeing to arrange their own meetings to suit their diaries. SR agreed to synthesise the contact details provided by SC, so that each task group had a full list of every person that has showed an interest in their theme.

**Action: Simon Roberts**

## 5. OVERALL STRATEGY – committee members to form core of steering group

It was decided that a Strategy group should be formed to look at an overall strategy for the NP, in terms of time-scales, level of detail needed and what the finished document should roughly look like or to produce a template document.

It was thought that a rough template would look like this: *(at this stage)*

Historical background of the village

Population Growth

Present Infrastructure

Determined Infrastructure

Future Infrastructure

This group would analyse a number of different NP's to help decide on a format for our plan. Feedback should be given to each task group on the level of detail required and what their main focus should be on.

The Strategy group was agreed to be set up with the follow Committee members:

Sandy Carruthers (to lead and coordinate)

Richard Green

Mark Kendrick

Wendy Richmond

Advice should be sought as to whether a Strategy Consultant would be an effective way of achieving our goals and helping to produce a finished Plan.

## 6. AOB

**Brookfields** – latest update is that the main gas pipe is thought to run through this area and there is conflicting views as to whether the National Grid were contacted in relation to the housing application. Mile Wilcox is of the opinion that they were contacted and can hopefully produce some evidence.

**Village Market** – it was decided that information would be sent to Village Market in order to open a better dialogue with the magazine.

## 7. DATE OF NEXT MEETING – Weds 11<sup>th</sup> February 2015