

## FRADLEY NEIGHBOURHOOD PLAN STEERING COMMITTEE

### MINUTES OF MEETING HELD ON 18<sup>TH</sup> JUNE 2014 AT ST STEPHEN'S CHURCH, FRADLEY

**PRESENT:** Bob Carruthers, Sandy Carruthers, Jo Spence, Mark Edwards, Linda Wild,  
Jane Piper

**1 APOLOGIES:** Elaine Lloyd, Julia Waring, Simon Roberts

#### **2 MINUTES OF LAST MEETING (21<sup>ST</sup> May 2014)**

The wording "The Chairman welcomed our three new members of the Committee" was edited to: "The Chairman welcomed Beverley and Terry Hobbs and Mark Edwards as new members of the Committee." Otherwise the Minutes were accepted as a true record.

#### **3 MATTERS ARISING**

**Publication of Minutes on Parish Council website** – These are now up to date.

**Traffic Assessment Report** - The Committee is now in possession of the full report and will be studied in detail. Bob Carruthers has been given the name of a retired Traffic Consultant that we can use for a professional report and guidance, if deemed necessary.

**Action: Mark Edwards and others**

**Further Hay End Lane exhibition** – this is to be Saturday 28<sup>th</sup> June, however no notifications have been sent to residents at the current time. Linda Wilde (communications) was requested to prepare and distribute posters and leaflets for the village to give prior warning of the date.

**Action: Linda Wilde**

**Committee Membership** – At the current time this is yet to be looked into.

**Action: Sandy Carruthers**

#### **4 RESULTS OF SURVEY/QUESTIONNAIRE OF BUILDERS' EXHIBITION HELD ON 3<sup>RD</sup> JUNE 2014**

Bob Carruthers reported that the overwhelming worry from residents was two-fold.

- (a) The flow of builders' traffic was of major concern to all residents and the need to re-route traffic away from the planned route of Fradley Lane and Church Lane. The majority of residents were in favour of opening up Common Lane from Fradley South, avoiding traffic flow in the old village; and
- (b) The majority of residents saw no need for a pub/restaurant next to the school and showed more enthusiasm for placing it on the new proposed building site at Fradley

South. One person saw no reason for not having a pub in the proposed position on the Hay End Lane site, but wanted it to be a much smaller building.

The committee agreed that correspondence should be sent to Ros Robb, Case Officer for the Hay End Lane site, at Lichfield District Council indicating the issue regarding the pub/restaurant.

## **5 PARISH COUNCIL – WHAT SUPPORT CAN BE EXPECT?**

The application for designation of Neighbourhood area for Fradley was only made by the Parish Council on 21<sup>st</sup> May 2014 and subsequently requires a six week wait before confirmation is received from Lichfield District Council. Until this is received Fradley Neighbourhood Plan Steering Group is not an official body. It was felt that we needed closer ties with the Parish Council so that their guidance can be sought with regard to the way forward.

It was agreed that Cllr Mike Wilcox, Chairman of LDC and a member of the Fradley Parish Council, would be invited to attend our next committee meeting to be held on 16<sup>th</sup> July 2014 initially. If, in the future, it was felt that further radical action was needed then it was agreed that an invitation to Michael Fabricant MP would be extended. The Lichfield Mercury may also be interested.

**Action: Bob Carruthers**

## **6 SECRETARY DUTIES**

Sandy Carruthers, who has taken on the role of secretary, asked for a volunteer to help out. Jane Piper agreed to take the Minutes of the meetings in the future and Sandy would deal with the outcomes.

## **7 ANY OTHER BUSINESS**

**Outlook email address** – members were finding it inconvenient to use the [fradlevillageplan@outlook.com](mailto:fradlevillageplan@outlook.com) site. It was agreed that a group email to private email addresses would be set up in outlook to avoid any further problems.

**Action: Sandy Carruthers  
Jane Piper**

**Receipts for payment to Parish Clerk** – It was suggested that a small book be kept by the committee to record costs so far.

## **8 DATE OF NEXT MEETING**

**Wednesday 16<sup>th</sup> June 2014 – 7.00 p.m. – 8.30 p.m.**

(Due to individuals' domestic arrangements it was agreed to bring the time of the meeting forward in future)