

FRADLEY NEIGHBOURHOOD PLAN STEERING COMMITTEE

MINUTES OF MEETING HELD ON WEDNESDAY 21ST MAY 2014 AT ST STEPHEN'S CHURCH FRADLEY

Present: Bob Carruthers (Acting Chairman) Julia Usher, Jo Spence, Beverley and Terry Hobbs, Jane Piper, Mark Edwards, Sandy Carruthers, Simon Roberts, Linda Wild

1 Apologies: Elaine Lloyd

The Chairman welcomed Beverley and Terry Hobbs and Mark Edwards as new members of the Committee.

2 Minutes of Last Meeting

A correction was made for Julia's surname. Otherwise the Minutes were accepted as a true record.

3 Matters Arising:

Chairman's report – Bob Carruthers reported that he attended the 'open' Parish Council AGM held on 6th May 2014. Unfortunately, there were only two other members of the committee present i.e. Sandy and Lawrie and one other member of the village. He delivered feedback to the Parish Council on our position so far. It was agreed that there would be a village meeting with the developers for the purpose of showing the public their proposed plans for the Hay End Lane site in due course. However, the committee is in limbo until the Steering Group receives formal confirmation from the Parish Council that the Group has been adopted by the Parish Council and that the Group can act as a formal voice for Fradley Village. Furthermore it is understood that the developers will be holding a meeting with members of St Stephen's School, Parish Council and Steering Group regarding the issues of the land swop before the open village meeting is organised.

The committee agreed that the Steering Group and the developers' plans for the Hay End Lane Site needed a higher profile in the village and it was suggested that there should be a designated person within the committee for concentrating on communications, raising public awareness and perhaps using the school as a conduit for information. It was agreed that we would need warning of the date of the village open meeting so that arrangements could be made by the Group.

Environment/Traffic – The new committee members were given brief explanations of the concerns the committee had with regard to the traffic issues and confirmed that a list of these concerns had been sent via Ros Robb at LDC for her to forward onto the developers in preparation for the expected village meeting.

A letter has been sent to Stafford County Council Highways Department requesting information as to whether there is a weight limit at the entrance to Fradley Lane from the A38. No reply received to date.

Drainage of site – Graham Ward has now met with the developers and he is happy with their proposals of ‘moating’ the perimeter of the site and constructing swales to take away flood water.

Publication of Minutes of earlier meetings on PC website – This has yet to be followed up.

Action: Simon Roberts

4 Appointment of Sub Committees

The following sub committees were agreed and will be headed up by the following members of the Steering Group Committee.

Environment – Julia Usher and Simon Roberts

Traffic – Mark Edwards, Bev and Terry Hobbs

Communications – Linda Wild

Facilities (sports, public open spaces) – Jo Spence, Jane Piper

5 Appointment of Chairman

There were no suggestions. Maybe someone might come forward when the village meeting is held.

6 Any Other Business

It was suggested that we request the Clerk to the Parish Council to supply the Committee with a copy of the Traffic Management Report for Hay End Lane development so that this can be perused.

Action: Sandy Carruthers

Committee membership – As there were several members of the committee who had not attended for some time, it was agreed that anyone not attending for three consecutive meetings would be contacted to enquire as to their intentions of staying on the committee, otherwise they will be asked to resign formally. If illness is a reason, then obviously this will be taken into account.

Action: Bob Carruthers

Meeting dates – It was agreed that all Steering Group Meetings would be held on the **third Wednesday of every month.**

Date of next meeting – Wednesday 18th June 2014

