

Neighbourhood Plan Steering Committee Meeting – 26th March 2014

Held at: St Stephens Church, Fradley

Acting Chairman: Bob Carruthers

Minutes

Present: Bob Carruthers (Acting Chairman), Cllr. Simon Roberts, Jane Piper, Darell Baumber, Julia Usher, Sandy Carruthers, Paul Causer, Lawrie Walford, Claire Eggington (LDC)

1. Apologies

Rachel Shinebaum, Richard Fish, Andrew Thain

2. Introductions / New Members

Paul Causer (Fradley South) & Lawrie Walford (Fradley Village) were introduced and welcomed by the committee. Two further people that have shown a strong interest in joining the committee but could not attend this meeting are: Jo Spence & Linda Wild.

Minutes of the last meeting (05/03/14) were discussed at this point. There were some minor amendments to be made and subject to these, the minutes were agreed and accepted.

3. Welcome to Claire Eggington (LDC)

Claire handed-out an 'Introduction to Neighbourhood Planning' document to all committee members. The contents of this were discussed and elaborated by Claire. The main points of note from going through the document were:

- The Neighbourhood Plan (NP) has to broadly conform with the LDC Local Plan
- Once the NP has been adopted, it can become a formal part of the Local Plan.
- The NP steering committee does not need its own bank account. Invoices should be sent to the Parish Council for payment
- Criteria-based NP's can put restrictions/criteria in place that future developments would have to conform to. These may include things like, size of developments, connections to public transport, use of renewable energy sources, etc.
- The NP would need to pass a Sustainability Environmental Appraisal (SEA) which LDC will inform us as to whether it is necessary. If a SEA is required, it was advised by Claire that we get a planning consultant in to help us with this. It was discussed that great care needs to be applied when selecting a consultant to work with, as their skill sets can vary greatly. Recommendations/word of mouth sources are a good way to recruit
- Drainage plans / issues now have to be approved by the SUDS Approval Board (SAB) before they are accepted. Bodies such as the local water companies, Environment Agency, IDB, Canals & River Trust and the Highways Agency sit on SAB
- Issues discussed, like traffic safety issues, facilities/amenities etc. should form the basis of the sub-committees and should have short-, mid- and long-term objectives
- Support can be found through www.mycommunityrights.org.uk
- Discussion points brought up by Cllr. Roberts:

- i) LDC do not appear to have had anything from Fradley & Streethay Parish Council asking for the NP area to be designated. This is to be brought to the Clerks attention ASAP and a letter sent to LDC immediately to resolve this.
- ii) The next Hay End Lane developers meeting will be requested to be held on Friday 11th April at 9.30am, LDC offices
- iii) CIL monies only come into existence once the Local Plan has been approved by Government. When they do, only developments applying for planning applications after this date will be entitled to CIL money. Section 106 monies will still be available in the interim, but are becoming more and more restrictive.

4. Standing orders / governance / Confidentiality

This item was deferred to the next meeting

5. Members assigned groups

This item was deferred to the next meeting

6. Appointment of / discussion regarding a new chairman

This item was deferred to the next meeting

7. AOB

Planning applications – the NP steering committee will approach LDC to ask if they can send monthly planning applications and decisions directly to the group and also ask why all planning applications for Fradley cannot be brought up on their website by simply typing in the word ‘Fradley’ in the search box.

Hay End Lane development – the NP steering committee will approach Ros Robb to ask for the following: Reserve matters on the original outline planning app, Section 106 amount for the site and the cost breakdown of how this is to be spent, whether the drainage requirements for the site will be scrutinised by SAB and whether there is any information the NP steering committee can have prior to the meeting with the developer for our next meeting on the 9th April.

Bob Carruthers agreed to meet with Ros Robb separately.

Payments – it was agreed that Julia Usher would arrange for invoices to be sent to FSPC to pay for the rent of the Church meeting room for this meeting and our initial meeting of the 29th January in the Church.

Other Neighbourhood Planning Committees – Bob Carruthers agreed to liaise with other local NP committees to gain some knowledge and possibly invite members to attend one of our future meetings.

8. Date of next meeting

The next meeting was arranged for Wednesday 9th April at 7.30pm in the St. Stephens Church meeting room.

Minutes taken by Cllr. Simon Roberts