

FRADLEY NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of meeting held on 9th September 2015 At Stephen's Church, Fradley

Apologies: David Derrick

1 PRESENT: Cllr Simon Roberts, Chris Harrington, Chris Gillie, Jo Spence, Cllr Lynn Beaumont, Richard Green, Greg Jones, Sandy Carruthers

2 MINUTES OF LAST MEETING (5th August 2015)

The Minutes were accepted as a true copy. These will be forwarded onto the Parish Council clerk for inclusion in their website.

3 MATTERS ARISING

Timesheets: Not everyone had completed their timesheets and it was agreed that they should be completed and made available for next meeting. For those members of the group who had now left, an estimation of their hours would be made for this purpose.

Action: All

Boundary Maps: The map Simon had distributed was considered to be too indistinct and it was agreed that he would apply for better copies from the planning department at LDC.

Action: Simon

Traffic/Environment Groups: Further work is still required on these sections. It was agreed that both sets of questions would be made available by the end of September. Sets of questions to be forwarded to David for including in the questionnaire which will be discussed at the next meeting.

Action: Chris/Lynn/David

Fradley Park Meeting: Despite Simon attempting to contact Mike Willcox, he has received no reply. He will follow up. However, to the best of his knowledge no new meeting date has been arranged.

4 QUESTIONNAIRE

It currently seems unlikely that the results of the questionnaire will be available for the 7th November meeting at St Stephen's School. However, it was agreed that it would still go ahead with a slightly different format. A new meeting for maybe February is likely to be called when we have results of the analysis.

It was agreed that at the November meeting we could announce a competition for the younger members of the community (8 – 11) to encourage them to participate in completing the questionnaire. This may consist of taking three photos of what they do/don't like and would like for Fradley. The prize could be a voucher to attend Whitmore Lakes Activity Centre for a day. Lynn will contact the Activity Centre to see if they would donate a voucher.

Action: Lynn

To encourage adults it was agreed that their questionnaires would go into a prize draw for £100.

The results of these competitions would be announced at the next public meeting in February 2016.

Simon will contact Fiona to ascertain the exact input she will have in progressing this questionnaire and whether if any/what costs are involved. He will then notify Chris of possible costs. Action: Simon

A discussion took place regarding the distribution of the questionnaire document. No definitive decision was made. We would ask Will Chapman, Alrewas NP, to ascertain what Alrewas did. Action: Lynn

5 TREASURER'S REPORT

Chris has now filled in the first application for the grant. We are eligible for £8,000. The application will be completed and sent off in two weeks' time. Action: Chris

A projected budget for the next few months was decided upon and noted. As we will be responsible for paying room hire once funds are in place a note of the charges would be sought. Action: Sandy

Printing costs would be sought for an 8 page questionnaire document. Action: Linda

The payment from the Parish Council of £1,500 will be received by Simon at the next Parish Council meeting and passed onto the Treasurer for the funds. Action: Simon

It was noted that currently we have no paying in book. The cheque book has now been received and passed onto the Treasurer.

6 WEBSITE

DBN Web Design has now been engaged to produce a website at the initial cost of £100 and monthly payments for the next five months of £60 (this monthly figure has yet to be clarified). The monthly payments will be reviewed after six months according to the workload undertaken by DBN Web Design.

It was agreed that a domain name of **fradleynp.org.uk** would be requested. Linda will act as the liaison person regarding the website.

7 ANY OTHER BUSINESS

The planning application document, received by the Fradley PC, for the 60 berth Marina at Bagnalls Farm (application no. 15/00974/SULM) was produced and handed to Sandy for safekeeping. No decision has yet been made but is due by the end of November.

8 DATE OF NEXT MEETING : 7th October 2015. This will be purely for the purposes of the Questionnaire and Website.